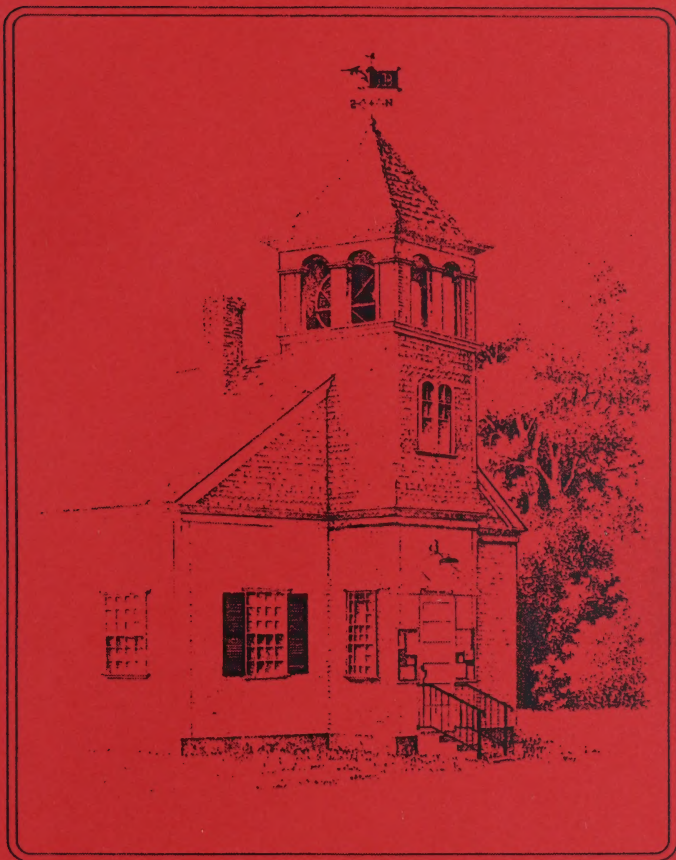


ANNUAL REPORTS OF THE TOWN OFFICERS

BROOKFIELD NEW HAMPSHIRE 2010



For the fiscal year ending December 31, 2010
Vital Statistics for 2010

Annual Reports of the Town Officers

**Brookfield
Carroll County
New Hampshire
2010**

**Fiscal year ending December 31, 2010
Vital Statistics for 2009**

**Town Office Building
267 Wentworth Road
Brookfield, NH 03872
(603) 522-3688 / Fax (603) 522-6245
www.brookfieldnh.org**

Emergency Telephone Number

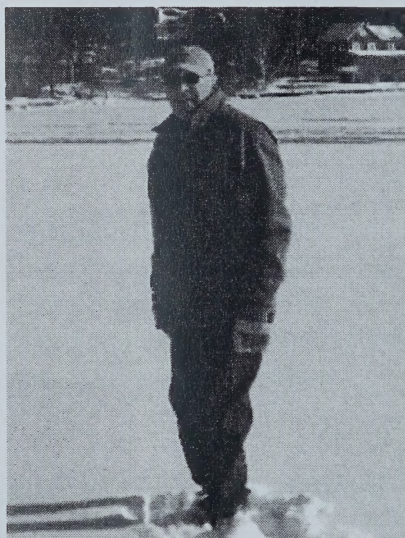
911

Fire, Police and Ambulance

2010 Annual Report Dedication

Our 216th Annual Town Report is dedicated to Dick Peckham. The town celebrates his more than 30 years of service and dedication to the town of Brookfield. Dick has contributed his time and energy, and most importantly his insights as the Town Moderator, Forest Fire Warden, and as a member of the Planning Board, Conservation Commission and Zoning Board of Adjustment.

Dick, a heart-felt *Thank You* from all of us!



Selectmen Hours

Office - 10:00 A.M. to 2:00 P.M. – 1st, 3rd and 5th Fridays

Meeting - Tuesday 6:30 P.M. – 2nd and 4th Tuesdays

Town Office Building

Town Clerk Hours

Monday 1:00 P.M. to 8:00 P.M.

Tuesday 8:30 A.M. to 1:00 P.M.

Town Office Building

Tax Collector Hours

10:00 A.M. to 2:00 P.M. – 2nd and 4th Fridays

Town Office Building

Assessor Hours

Wednesday 8:00 A.M. to 12:00 P.M.

Town Office Building

Building Inspector / Code Enforcement Officer Hours

Thursday 8:00 A.M. to 12:00 P.M.

Town Office Building

Planning Board Meeting

6:30 P.M. – 2nd Monday

Town Office Building

Conservation Commission Meeting

First Wednesday of Each Month 6:00 P.M.

Town Office Building

Agricultural Commission Meeting

First Monday of Each Month 7:00 PM

Town Office Building

Heritage Commission Meeting

First Wednesday of Each Month 7:00 PM

Town Office Building

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List of Town Officials

Position	Individual	Term Expires (E=Elected / A=Appointed)
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Selectmen

Ernest Brown, Jr.	2012 – E
Clifton Camp, Chair	2013 – E
Craig Evans	2011 – E

Administrative Assistant

Jennifer Sonricker	A
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Auditors

Marilyn Bushman	2012 – E
John Nelson	2012 – E

Ballot Clerks

Marilyn Bushman	2010 – A
Charlotte Coleman	2010 – A
Frank Frazier	2010 – A
Cheryl Giguere	2010 – A
Earlene Leonard	2010 – A
John Nelson	2010 – A
Diana Peckham	2010 – A
Amanda Pierce	2010 – A
Douglas Vanderpool	2010 – A
Rose Zacher	2010 – A

Zoning Board of Adjustment

Richard Mauser	2012 – A
Janet Murfey	2013 – A
Bill Nelson	2013 – A
Richard Peckham	2012 – A
Paul Tremblay, Chair	2011 – A
Ernie Brown – Selectmen Rep.	
Dulcie Lavender – Alternate	2011 – A
Jennifer Sonricker – Secretary	

Board of Assessors

Selectmen

Avitar Associates of N.E. Inc.

Jessica Robischeau, Clerk A

Building Inspector

Edward Nason A

Cemetery Trustees

Marilyn Bushman, Chair 2012 – E

Tom Hall 2011 – E

Clifton Camp, Selectmen Rep.

Code Enforcement Officer

Edward Nason A

Conservation Commission

Geary Ciccarone 2012 – E

Tom Giguere, Chair 2012 – E

Tom Hill 2012 – E

Dulcie Lavender 2012 – E

John Nelson 2011 – E

Ernie Brown – Selectmen Rep.

Jennifer McKown – Alternate 2010 – A

Richard Peckham – Alternate 2011 – A

Agricultural Commission

Janet Murfey 2010 – A

Rick Surette, Chair 2013 – A

Michael Tsaltis 2011 – A

Art Wheeler 2013 – A

Ernie Brown – Selectmen Rep.

Geary Ciccarone – Alternate 2014 – A

Emergency Management Director

Bradford N. Williamson A

Forest Fire Wardens

Mike Moore A

Bradford N. Williamson, Warden A

Janet S. Williamson A

Health Officer

Dr. William Marsh A

Moderator

Dr. William Marsh 2013 – E

Planning Board

Geary Ciccarone 2012 – E

Jim Freeman 2011 – E

Stephen Michalsky 2011 – E

Edward D. Nason, Chair 2013 – E

Rick Surette 2013 – E

Thomas Welton 2012 – E

Clifton Camp - Selectmen Rep.

Charlotte Coleman – Alternate

Rob Collins – Alternate

George Nick - Administrative Assistant

Road Agent

T.E.N. Construction A

Supervisors of Checklist

Carol Leary 2016 – E

Cheryl Perry 2014 – E

Adeline Russo, Chair 2012 – E

Heritage Commission

Carolyn Case 2011 – A

Marilou MacLean, Chair 2013 – A

Ron Prior 2012 – A

Debbie Manning 2012 – A

Craig Evans – Selectmen Rep.

David Proctor – Alternative 2011 – A

Tax Collector

Diana J. Peckham 2013 – E

Jennifer Sonricker - Deputy A

Town Clerk

Virginia A. McGinley 2013 – E

Jennifer Sonricker - Deputy A

Treasurer	Marilou MacLean	2013 – A
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Trustees of Trust Funds	Tom Giguere	2011 – E
	Thomas Lavender, Chair	2013 – E

Animal Control Officer	Fred Guldbrandsen
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Fire Chief	Todd Nason
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Police Chief	Kenneth Fifield
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Welfare Officer	Lynn Watts	A
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Webmaster	Jim Murfey
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Newsletter	Susan Jalbert	A
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2010 Warrant Articles and Results
Town Meeting March 9, 2010
State of New Hampshire

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday the Ninth of March, next, to act upon Article 1 through 3 by official ballot. Polls will be open from 1:00 PM to 6:00 PM.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 PM to act upon the following Articles 4 through 15.

1. To choose all necessary Town Officers for the coming year – By Ballot.

RESULTS – *Incoming officials as voted on by ballot*

2. Are you in favor of the adoption of Amendment No. 2, as proposed by the Planning Board for the Brookfield Building Code Ordinance as follows: Repeal the existing Article I of the Brookfield Building Code Ordinance and adopt a new Article I which requires all buildings, building components and structures to comply with the State Building Code as defined in RSA 155-A:1-9 and the state Fire Code? The Planning Board recommends this article. (Majority vote required) – By Ballot

RESULTS – *Passed Yes-192 No-66*

3. Are you in favor of the adoption of Amendment No. 3, as proposed by the Planning Board for the Brookfield Zoning Ordinance as follows: Repeal the existing Article II(B) regarding the Recreation Zone (REC-1) and adopt a new Article II (B) regarding the Recreation Zone (REC-1) to clarify the uses permitted, not permitted, and permitted by conditional use permit in the district and to establish a procedure for the issuance of conditional use permit in the district and to establish a procedure for the issuance of conditional use permits by the Planning Board, and further to add a definition of “site visit” to the Zoning Ordinance definitions. The Planning Board recommends this article. (Majority vote required) – By Ballot

RESULTS – *Passed Yes-149 No-105*

4. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the Capital Reserve Fund known as the Scholastic Recognition Award Fund. The Selectmen recommend this appropriation. (Majority vote Required)

RESULTS – Passed as Read

5. To see if the Town will vote to raise and appropriate \$2,000.00 to be added to the Expendable Trust Fund known as the Town Building Office Equipment Fund. The Selectmen recommend this appropriation. (Majority vote required)

RESULTS – Passed as Read

6. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Expendable Trust Fund known as the Town Buildings and Grounds Maintenance Fund. The Selectmen recommend this appropriation. (Majority vote required)

RESULTS – Passed as Read

7. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Capital Reserve Fund known as the Town Road Maintenance Equipment Fund. The Selectmen recommend this appropriation. (Majority vote required)

RESULTS - Passed as Read

8. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be added to the Road and Bridge Repair Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority vote required)

RESULTS - Passed as Read

9. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 for the repair of Town roads with the said sum to be withdrawn from the Road and Bridge Repair Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority vote required)

RESULTS - Passed as Read

10. To see if the Town will vote to raise and appropriate the sum of \$600.00 to be added to the compensation of the Town Treasurer for services performed. This compensation is in addition to the \$3,000.00 included in the operating budget article. If this article passes, \$3,600.00 will be the compensation for the treasurer in the operating budget in 2010. The Selectmen recommend this

this appropriation. (Majority vote required)

RESULTS - *Passed as Read*

11. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the Capital Reserve Fund known as the Conservation Commission Fund. The Selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed as Read*

12. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the Expendable Trust Fund known as the Heritage Commission Fund. The Selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed as Read*

13. To see if the Town will vote to raise and appropriate the sum of \$215.00 to be placed in the Parks and Recreation Capital Reserve Fund from fund balance (surplus). This sum represents amounts received from donations and fund-raising for this purpose. The Selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed as Read*

14. To see if the Town will vote to close out the Town Salt Barn Trust Fund and transfer the balance of \$713.23 plus accrued interest to the General Fund. The Selectmen recommend this article. (Majority vote required)

RESULTS - *Passed as Read*

15. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of \$667,056.00 for the Operating Budget. Said Sum does not include special or individual articles addressed. The Selectmen recommend this article. (Majority vote required)

RESULTS - *Passed as Read*

NOTES:

Town Warrant
Town Meeting March 8, 2011
State of New Hampshire

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday the Tenth of March, next, to act upon Articles 1 through 4 by official ballot. The polls will be open from 1:00 PM to 6:00 PM.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 PM to act upon the following Articles 5 through 16.

1. To choose all necessary Town Officers for the coming year – By Ballot.
2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the town zoning ordinance, as follows:
To replace the Zoning Ordinance's current definition (Article X,Q) for "Farm" to read "Farms" Farming and Agriculture as defined in NH RSA 21:23-a." (Majority Vote Required) By Ballot.
3. Are you in favor of adoption of Amendment No. 3 to the Brookfield Zoning Ordinance as proposed by the Planning Board:
"Permit farms, farming (limited to twelve brood sows), agriculture, farmer's markets, farm stands, agritourism and garden activities in the RA-1 Zone. Further, to add a definition of farming, agriculture, farmer's markets, farm stands, and agritourism as defined by NH RSA 21:34-a to the Zoning Ordinance's definitions." (Majority Vote Required) By Ballot.
4. "Do you approve of having two sessions for the Annual Town Meeting in this town, this first session for choice of Town officers elected by an official ballot and other action required to be inserted on said ballot and the second session, on a date set by the Selectmen, for transition of other business?" (By Petition) (Majority Vote Required) By Ballot.

5. To see if the Town will vote to authorize the Board of Selectmen to appoint a road agent for a period of three (3 year) (s). The Selectmen recommend this article (Majority Vote Required) By Secret Ballot.
6. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the Capital Reserve Fund known as the Scholastic Recognition Award Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
7. To see if the Town will vote to raise and appropriate \$1,000.00 to be added to the Expendable Trust Fund known as the Town Building Office Equipment Fund. The selectmen recommend this appropriation. (Majority Vote Required).
8. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to prepare for the Heritage Commission a long range plan for maintenance as well as to perform a structural building review to determine the issues that need to be addressed for the Town House and further fund this appropriation by authorizing the withdrawal of \$5,000.00 from the Town Building Expendable Trust Fund. The balance of \$5,000.00 is to come from general taxation. This is a Special Warrant Article. The Selectmen recommend this Warrant Article. (Majority Vote Required).
9. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Expendable Trust Fund known as the Town Buildings and Grounds Maintenance Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
10. To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to be added to the Road and Bridge Repair Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
11. To see if the Town will vote to raise and appropriate the sum of \$75,000.00 for the major repair of Town Roads, and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capitol Reserve Fund. The

Selectmen recommend this appropriation. (Majority Vote Required).

12. To see if the Town will vote to raise and appropriate \$500.00 to be added Conservation Fund. The Selectmen recommend this appropriation. (Majority vote Required).
13. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the Heritage Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
14. To see if the Town will vote to raise and appropriate the sum of \$1,250.00 to be added to the Capital Reserve Fund known as the Town Cemetery Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
15. Are you in favor of authorizing the Board of Selectmen to rent or lease tax-deeded properties for a term of up to Three (3) years without further vote or ratification of the Town? Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect. (Majority Vote Required).
16. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of \$599,274.00 for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. The Selectmen recommend this article. (Majority Vote Required).

NOTES:

2010 Operating Budget
(Warrant Articles NOT Included)

General Government

Executive	28,720
Election, Registration & Vital Statistics	18,850
Financial Administration	37,055
Property Revaluation	1
Legal Expenses	15,000
Personnel Administration	5,820
Planning & Zoning	8,866
Buildings	45,701
Cemeteries	500
Insurance	3,500
Regional Associations	1
Other	2,950

Public Safety

Police / Fire / Ambulance	168,965
Forestry	5,002
Building Inspections	5,650
Emergency Management	2,500

Highways & Streets

Highways & Streets	156,500
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Sanitation

Solid Waste Disposal	61,188
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Health

Health Agencies / Hospitals	3,388
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Direct Assistance

Administrative & Direct Assistance	11,000
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Culture & Recreation

Library – Gafney	11,500
Agricultural Commission	500
Heritage Commission	500
Park & Recreation	4,217
Patriotic	150

Conservation

Administration	<u>550</u>
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TOTAL	\$599,274
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Town Budget – 2010

(Warrant Articles Included)

Account Number	Description	2010 Appr.	2010 Act.	WA #	2011 Proposed
General Government					
<i>4130 Executive</i>		<i>28,550</i>	<i>23,166</i>		<i>28,720</i>
4130.101	- Selectmen's Salary	15,000	15,000		15,000
4130.102	- Board Secretary Salary	1,900	1,494		1,900
4130.200	- Board Expenses	3,000	2,696		2,500
4130.210	- Office Equipment	3,000	853		3,000
4130.300	- Public Notices	500	595		500
4130.800	- Town Meeting Expenses	1,250	576		1,250
4130.350	- Town Contracts – IT	2,100	1,951		2,770
4130.400	- Perambulation of Town Lines	1,800			1,800
<i>4140 Registration, Vital Statistics</i>		<i>17,900</i>	<i>17,021</i>		<i>16,350</i>
4140.101	- Town Clerk Salary	13,000	13,000		13,000
4140.102	- Deputy Clerk Salary	1,050	1,169		1,200
4140.200	- Expenses	1,300	746		750
4140.210	- Software – Clerkworks	1,400	1,400		250
4140.270	- Mileage	200	5		200
4140.310	- Dues & Workshop	950	701		950
<i>4141 Supervisor of the Check List</i>		<i>1,600</i>	<i>1,977</i>		<i>1,900</i>
4141.101	- Salaries	1,000	1,537		1,000
4141.200	- Expenses	200	100		200
4141.270	- Mileage	100	106		200
4141.300	- Public Notices	300	234		500
<i>4142 Elections</i>		<i>2,498</i>	<i>1,203</i>		<i>600</i>
4142.101	- Salaries – Moderator, Election Officials	2,170	1,109		596
4142.200	- Expenses	150	6		1
4142.270	- Mileage	100	48		1
4142.300	- Public Notices	1			1
4142.310	- Dues, Workshops	77	40		1
<i>4150 Treasurer</i>		<i>4,950</i>	<i>4,309</i>		<i>5,150</i>
4150.100	- Treasurer Salary	3,600	3,600		3,600
4150.200	- Expenses	575	373		600
4150.210	- Software	600	200		600
4150.310	- Dues & Workshop	175	136		350
<i>4151 Tax Collector</i>		<i>17,500</i>	<i>15,452</i>		<i>17,360</i>
4151.100	- Tax Collector Salary & Fees	12,500	12,500		12,500
4151.102	- Deputy Tax Collector Salary	800	221		800
4151.200	- Expenses	900	839		1,000
4151.210	- Software	1,550	1,252		1,550
4151.250	- Tax Lien Searches	750	487		750
4151.270	- Mileage	200	83		200

4151.310 – Dues & Workshop	800	70	560
4152 Assessor/Assessor Clerk	13,178	9,775	12,950
4152.100 – Assessor Clerk Salary	5,000	4,313	5,000
4152.201 – Expenses & Supplies	200	660	200
4152.210 – Software	1,550		1,550
4152.270 – Mileage	50	23	50
4152.310 – Dues & Workshop	150	20	150
4152.320 – Tax Map Maintenance	750	706	750
4152.350 – Assessor Contract (Avitar)	5,478	4,054	5,250
4153 Legal Expenses	15,000	14,667	15,000
4153.301 – Selectmen	5,000	4,640	5,000
4153.302 – Planning Board	5,000	6,297	5,000
4153.303 – Zoning Board	5,000	3,729	5,000
4154 Trustee of the Trust Funds	550	50	470
4154.100 – Trustee of Trust Fund Salary	450		350
4154.200 – Expenses/Dues	100	50	120
4154.310 – Dues & Workshop			150
4157 Auditing	1,125	300	1,125
4157.100 – Auditing Salary	300	300	300
4157.200 – Expenses	25		25
4157.350 – MS-5	800		800
4160 Revaluation of Property	24,850	24,800	1
4160.100 – Salary – Revaluation	24,850	24,800	1
4170 Personnel Administration	5,854	5,287	5,820
4170.100 – FICA	5,200	4,633	5,200
4170.200 – Workers Comp. Insurance	654	654	620
4191 Planning Board & ZBA	9,265	8,957	7,266
4191.100 – Secretary Salary	5,040	6,860	5,040
4191.200 – Expenses	510	695	475
4191.250 – Planning & Development	2,308		1
4191.300 – Public Notices	500	627	500
4191.310 – Dues & Workshop	907	774	1,250
4192 Zoning Board of Adjustment	2,610	200	1,600
4192.100 – Admin. Assistant Salary	1,000	98	400
4192.200 – Expenses	500	42	400
4192.300 – Public Notices	360	61	300
4192.310 – Dues & Workshop	750		500
4194 Buildings	42,901	13,378	45,701
4194.100 – Cleaning – Salary	1,200	1,200	1,200
4194.200 – Expenses	400	32	400
4194.210 – Repairs to Building	22,000		15,000
4194.230 – Building Maintenance	5,500	2,887	8,000
4194.240 – Shoveling Snow/Mowing/Open	1,200	900	1,200
4194.401 – Fuel	11,200	7,082	11,000
4194.402 – Telephone	1,400	1,165	1,400

4194.404 – Internet	1		1
4194.500 – Town Owned Properties		112	7,500
4195 Cemeteries	500		500
4196 Insurance	3,500	2,956	3,500
4197 Regional Association	1		1
4199 Other General Government	3,400	415	2,950
4199.400 – Archival – Record Processing	1,000		900
4199.450 – Supplies	700	415	350
4199.500 – Contingency	1,000		1,000
4199.502 – Scholastic Recognition	700		700
4210 Public Safety	175,002	175,002	168,965
4211.300 – Fire/Police/Ambulance	175,002	175,002	168,965
4225 Forestry	3,502	814	5,002
4225.300 – Forestry Inspection	1		1
4225.301 – Forest Fire Control	1,000		500
4225.302 – Forest Fire Management	1,250		750
4225.303 – Dry Hydrants	1		1
4225.500 – Equipment/Truck Maint.	1,000	814	3,500
4225.600 – Mileage	250		250
4240 Building Inspection	9,299	2,455	5,650
4240.100 – CEO / Building Inspector Salary	6,200	1,321	3,000
4240.200 – Expenses	750	1,134	1,250
4240.270 – Mileage	599		400
4240.310 – Dues & Workshop	750		500
4240.350 – Building Inspection – Ind. Ctrctr	1,000		500
4290 Emergency Management	2,750	478	2,500
4290.300 – Emergency Management	2,750	478	2,500
4312 Highway & Streets	176,500	158,530	156,500
<i>Road Improvements</i>			
4312.200 – Road Agent Expenses	600		1,000
4312.310 – Dues & Workshops	500		500
<i>Summer Maintenance</i>			
4312.361 – Road Agent Charges	54,000	69,791	64,000
4312.362 – Materials	30,000	56,556	35,000
<i>Snow and Ice Removal</i>			
4312.371 – Road Agent Charges	50,000	12,678	40,000
4312.372 – Materials	21,000	8,440	10,000
4312.380 – Equipment Expenses	17,000	10,061	4,000
4312.385 – Shop Supplies	3,400	1,005	2,000
4323 Sanitation	71,180	71,180	61,888
4323.350 – Solid Waste Disposal	71,180	71,180	61,888
4415 Health Agencies	2,798	2,798	3,388
4415.401 – Northern Human Services	358	358	358
4415.402 – VNA-Hospice	1,440	1,440	2,030
4415.403 – Meals on Wheels	1,000	1,000	1,000

4445	Direct Assistance	13,500	3,155	11,000
4445.400	– Admin. & Direct Assistance	10,000	655	5,000
4445.401	– Tri-County CAP	2,000	1,000	4,000
4445.402	– Food Pantry	1,500	1,500	2,000
4520	Parks & Recreation	4,217	4,216	4,217
4550	Library	11,500	11,500	11,500
4583	Patriotic Purposes	150	0	150
4589	Agricultural Commission	500	0	500
4589.200	– Supplies and Postage	300		300
4589.301	– Miscellaneous – Signs	100		100
4589.310	– Dues and Workshops	100		100
4611	Conservation Commission	526	304	550
4611.200	– Administration		75	1
4611.300	– Dues	225	175	250
4611.301	– Miscellaneous – Signs	1		1
4611.310	– Workshops, Activities	300	54	298
4619	Heritage Commission	500		500
4900	Capital Outlay	25,000	25,000	80,000
	Town House Survey		8	10,000
4904.500	– Repair Town Roads – 2010 & 11	25,000	25,000	10 75,000
4915	Trans. To Capital Reserve	31,215	32,715	52,250
4915.200	– Road Equipment Fund	5,000	5,000	
4915.201	– Road & Bridge Repair	25,000	25,000	10 50,000
4915.410	– Scholastic Fund	500	2,000	6 500
4915.450	– Park and Recreation Fund	215	215	
4915.420	– Conservation Fund	500	500	12 500
	Town Cemetery Fund		14	1,250
4916	Trans. To Expendable Trust	7,500	9,297	11,500
4916.102	– Building Maint. Fund	5,000	6,797	8&9 10,000
4916.106	– Office Equipment	2,000	2,000	7 1,000
4916.110	– Heritage Fund	500	500	13 500
TOTAL APPROPRIATIONS		731,371	641,357	748,024

Account of Revenue Number	Description	2010 Appr.	2010 Act.	WA #	2011 Proposed
3110 Property Taxes			1,473,428		
3110.110 – Other			1,446,336		
3110.130 – Refunds/Abatements			- 1,754		
3115.100 – Lien Redemptions			28,847		
3110.150 – Property Taxes-other					
3120 Land Use Change Tax		5,000	5,500		5,000
3120.100 – Land Use Change		5,000	5,500		
3185 Yield Taxes		5,000	10,036		5,000
3185.100 – Yield Taxes		5,000	10,036		
3187 Excavation Taxes		100	0		
3190 Interest & Penalties		5,1000	14,058		5,100
3190.100 – Yield Tax Interest		100	72		
3190.110 – Property Tax Interest		3,000	7,202		
3190.120 – Lien Interest		2,000	6,784		
3220 Motor Vehicle Permits		105,100	99,847		99,000
3220.100 – Motor Vehicle Permit		105,000	99,847		
3220.200 – Motor Vehicle Permit Fees		100			
3230 Building Permits		1,500	2,444		1,500
3230.100 – Construction		1,500	1,984		
3230.200 – Other			460		
3290 Other Lic. & Permits		1,300	3,020		1,300
3290.100 – Dog License		1,000	1,056		
3290.101 – Dog License Fines			89		
3290.110 – Land Fill Permits		300	1,750		
3290.120 – Other			125		
3292 Planning & Zoning Board Fees		100	1,645		100
3351 Shared Revenue		5,000	9,548		5,000
3352 Rooms & Meals Tax		20,000	30,600		30,000
3353 Highway Block Grant		31,628	22,384		20,000
3359 Other State Grant & Reimburse.			1,655		
3501 Sale of Municipal Property		600	4,738		600
3502 Interest on Investment		1,000	761		500
3915 Transfer from Capitol Reserve		30,731	32,232		75,750
3915.400 – Road & Bridge Repair		25,000	25,000		
3915.500 – Sand and Salt Shed		731	732		
3915.600 – Scholastic Fund			1,500		
Conservation Trust Fund Rfnd		5,000	5,000		
3916 Transfer from Trust & Agency		24,000	24,000		5,000
3915.700 – Revaluation Fund		24,000	24,000		
TOTAL REVENUES		236,159	1,735,894		253,850

The Board of Selectmen

The year 2010 saw continuing upgrades to the roadways of Brookfield. Eaton Road was re-done, with the lower portion being re-paved and the upper portion receiving some gravel. Work was performed as well on Tumble Down Dick Road, Walker Road, and Tucker Road.

Brookfield completed it Revaluation in 2010. The Town is now back at 100% evaluation. With property values taking a dip, the Selectmen were able to keep the rate from climbing too much. Our Tax Rate only rose 6 cents per thousand dollars. Though some property owners saw an increase in their taxes, most residents actually saw a decrease in their property taxes.

We were also able to maintain our Town's unreserved funds from at eleven percent. These "Unreserved Funds" are the funds the Town has available to them in case of emergency. Having a healthy unreserved fund means the Selectmen have the power to buy down the tax rate if needed, it also means not having to borrow monies in emergencies.

Pam Frazier resigned as Assessor Clerk this past September and Selectman Evans stepped in to fill the position until the Board of Selectmen could hire a replacement. On February 23, 2011 Jessica Robischeau of Brookfield, started her first day as Brookfield's new Assessor Clerk. Congratulations and Welcome Aboard Jessica.

The Town has purchased and installed two defibrulators, one in the Town House and one in the Town Hall. Janet Williamson gave the Selectmen and Joint Loss Management Committee their training on the defibrulators.

The Selectmen appreciate the efforts, input and support of everyone who volunteer to help make this a community we can all be proud to live in. For more information on how you can get involved, please visit our Town Web Site at www.brookfieldnh.org, The website is still a work in progress we thank Jennifer Sonricker and Jim Murfey for their tireless efforts in building and maintaining it.

Respectfully submitted,
Clifton Camp, Chairman, Selectman
Craig Evans, Selectman
Ernie Brown Jr., Vice-Chair, Selectman

Moderator

Last spring, shortly after you elected me , I was visited by Lee Quimby, who has been Moderator in Sandwich for a great many years. Lee explained to me why Sandwich operates under Quimby's Rules rather than Robert's Rules. At first, I attributed this to Lee being rather eccentric; however, after considerable thought and advice from other Moderators around the state, I have decided that I agree with him that it is simply not fair to use rules that most citizens have not seen or read.

My copy of Robert's Rules is 594 pages long. "My" rules – which I freely admit I plagiarized from the Town of Deering – are 1 page long. I believe you will find them quite similar to the rules we have actually followed over the years. I have posted them on both town bulletin boards. I will read them at the beginning of Town Meeting this year. Possibly Craig will find room to publish them in this report and perhaps they will be posted on the town website.

I hope you all agree that having rules everyone has had the chance to read is fair to all. Certainly having only a few people know the rules is not fair. However, in this as anything else, the town is free to overrule me by simple majority vote.

Going forward, the next election after this one in March will be the Presidential Primary. As always, the date will be in question until announced.

Respectfully Submitted,
William M. Marsh
Moderator

RULES OF PROCEDURE FOR BROOKFIELD TOWN MEETING

March 8, 2011

By state law (RSA 40:4, I) the Moderator sets the rules and procedures of the meeting. We will not follow Robert's Rules of Order or any other complicated rules of parliamentary procedure. Instead, we will follow my rules. I cannot promise to run a perfect meeting, but I will do my best to run a fair meeting. Ultimately, though, this is your meeting. By majority vote, you can change my rules, or overrule any decision I make.

1. Rules for Debate

a) Only registered voters may speak unless a majority of the voters present decide otherwise.

- b) Those wishing to be recognized should raise their hands or stand. Once the Moderator recognizes you, please state your full name.
- c) Only one person – the one recognized by the Moderator – may speak at any one time.
- d) All speakers are expected to direct the debate to the Moderator, and no conversations directed to others on the floor will be allowed.
- e) When you have the floor to speak, you should address the issue under consideration or you may be ruled out of order.
- f) Any voter may question a procedural ruling by the Moderator by asking to appeal the ruling to the body as a whole. A simple majority is required to overrule the Moderator.
- g) Questions about the process are encouraged, as it may often seem confusing, but everyone should remember that debate leading to decision is the primary purpose of the meeting.

2. Voting on Articles

- a) The Moderator will not accept motions to “call the question” until, in his judgment, all have had a fair opportunity to express their views.
- b) The Moderator will not accept motions to “table” or “indefinitely postpone” an article. If citizens want to dispose of an article, they should simply vote the article down. This prevents the confusion of people having to vote positively to dispose of an article.
- c) The Moderator will only accept motions to “pass over” an article if more than one article on the warrant addresses the same question, and then only for the purpose of not confusing a decision reached by the meeting.
- d) Only one reconsideration of an article will be recognized.
- e) Seven voters are required to question my ruling on the outcome of a vote. If a voice vote is questioned, we will have a show of hands and/ or a division of the house. If the vote remains in question, we will have a secret ballot. This must happen before any other business occurs.

3. Amendments

- a) Motions to amend an article must be in writing. The Clerk will have paper and pencils.
- b) The Moderator will allow consideration of no more than one amendment at a time. *I.e.*, no motions to amend a motion to amend.
- c) Amendments which simply negate the intent of the motion – such as inserting the word “not” – will be ruled out of order as they confuse people as to which way they intend to vote. To repeat: If citizens want to dispose of an article, they should simply vote the article down.

Strafford Regional Planning Commission

Strafford Regional Planning Commission (SPRC), a political subdivision of the State of New Hampshire, serves in an advisory role to the Town of Brookfield and seventeen other communities. We provide planning services to assist officials, boards and citizens in managing growth and development and to foster regional collaborative efforts.

SPRC's professional staff offers a range of planning services in transportation; land use, economic development, natural resources and geographic information systems mapping analysis. These services are available in customized modes to meet diverse needs of communities. Access is also provided to SPRC educational resources including our website, library, workshops and forums and customized training.

2010 Accomplishments:

Collected Broadband Internet data from community anchor institutions as part of the New Hampshire Broadband Mapping Project

Completed Air Quality Conformity travel demand model runs for Transportation Plan and New Hampshire Ten Year Plan transportation projects

Prepared a crash rate map based on reported vehicle accidents in 2009

Updated town's standardized map sets to include transportation, conservation land, water resources and aerial maps

Created GIS maps for officials, residents and businesses as requested

Distributed New Hampshire Planning and Land Use Regulation books to town land use boards

Provided assistance to town boards and citizens on land use and transportation questions

2010 Services Provided to all Municipalities:

Hosted presentation with Washington DC Census Bureau staff regarding the 2010 Census draft criteria for developing urban area boundaries

Approved amendments to 2009-12 Transportation Improvement Program

Developed and approved the 2011-14 Transportation Improvement Program

Published the maps and database for 2010 Annual Listing of Obligated Projects receiving federal transportation funds

Collaborated with Alliance for Community Transportation to provide coordinated transportation for human service agencies in southeastern New Hampshire

Published an email newsletter and alerts to communities informed of meeting schedules, events, local news and other beneficial information

Downloaded and displayed the latest demographic and economic data to SRPC web page as tools for municipalities to utilize in planning efforts

Goals for 2011:

Create a Strafford County Comprehensive Economic Development document by June 2011, including Brookfield and Wakefield in Carroll County

Assist communities in their efforts to increase energy efficiency through the Energy Technical Assistance & Planning for New Hampshire Communities program

Solicit transportation projects for inclusion in the New Hampshire Ten Year Plan and Strafford Metropolitan Transportation Plan

Begin broadband planning for the region as next phase of the New Hampshire Broadband Mapping and Planning project

We look forward to working with the citizens and officials of Brookfield in 2010. Thank you for the opportunity to serve you and for your continuing support of regional planning. Questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at cjc@strafford.org. Please visit our website at www.strafford.org.

Respectfully Submitted,
Strafford Regional Planning Commission

Gafney Library

Again the library has experienced increased usage, to the point that it became impossible to judge the number of people using library services on a given day. Each year the library grows and is at the point where its seams are ready to burst. We must discard any book not checked out later than 2006 in order to include new items on bookshelves. Patrons sit on the floor to read or use laptops. We are unable to provide space for student study and research. The number of programs has been downsized because of space constraints. New cardholders this year numbered 232.

To address the space issue a Phase I and Phase II study have been completed by a library consultant. Phase I indicated the library is doing the job of a library three times its size and should be about 12,000 square feet in size. Phase II provided a layout report based on community use and library standards. Kayla Casperonis, longtime library patron and recent graduate from Norwich College with a masters degree in architecture, provided the library with three proposals based on the consultant's Phase II report. Now funding must be addressed. Though economic times make it difficult to consider raising funds for a new or expanded library, use of the library has increased as a result of this economy. Increased resume preparation, online job searches and applications, Internet use - all are explanations for the rise in library use. The number of items circulating...books, audiobooks, movies, interlibrary loans....increased by 9% over 2009. Over 1,600 requests were made to other libraries to borrow items for our patrons. All indications point to the fact that we are under serving our Wakefield-Brookfield population.

Fundraising continues to be an important role and this past year our second annual wreath sale, annual appeal and Gafney Giver program on Pride Day helped provide some necessary funding. In addition Peter Abate, Gafney Art Exhibit Coordinator, held a successful month long art raffle in July and Donna, Andy and Zach Egan organized a successful Walk & Run for Books in August. Much of this funding went to offset the loss of \$20,000 worth of books, audiobooks and movies lost in the flooding of the Youth Library last March. Grants for the books were applied for and received by the Libri Foundation and CLF (Children's Literacy Fund). As part of the CLF grant, an author story time and follow up author visit took place for students at Paul School.

Library Assistants Jennifer Rich and Jan King mobilized library volunteers to put in over 1200 hours of service in 2010, working in the adult and youth areas, on special projects and checking out and shelving circulating items. Howie Knight again headed the AARP IRS preparation program on Mondays while the library is closed and helped over 100 residents prepare tax returns. Exhibit Coordinator Peter Abate arranged spectacular monthly art exhibits and several artist receptions took place.

Over 979 books and 22,500 minutes were recorded and read by those who participated in the 2010 youth summer reading program "Make a Splash." 110 people registered for the program and 71 were active. Over 88 adults and 157 children attended the 21 programs as part of this annual library event. 117 children and adults were astounded by Scott Jameson, magician, in July as the culmination event of the summer reading program.

Children's Librarian Diane Cassidy continues to provide story times and programming for children of all ages. A monthly homeschool program is well attended as is the monthly Lego Club.

The Gafney Knit Wits, a library knitting program organized by library assistant Janice King, met weekly to work on individual projects and a project that provided helmet caps for soldiers in Afghanistan.

More than 92 people signed up to study at the Gafney Library Literacy Program held in rented off site space at the Greater Wakefield Resource Center in Union. Those students attended the center 405 times total. GED statistics beat all past years with 31 students sitting for tests, 109 total tests administered, 103 tests passed and 19 students passing the entire battery of five tests to obtain a GED. Ages ranged from 17 to 60. The literacy staff led by library director Beryl Donovan consists of Rosemary Stewart, Program Coordinator, Dot Currier GED Coordinator, Sharon Norby and Lisa Kimball Intake Assessment specialists and tutors; GED Examiners Ginny Schweitzer, Pam Knight and Bev Dirksen.

Library Director Beryl Donovan and Children's Librarian Diane Cassidy completed a three year co-chair position in the Rochester Area Library Cooperative (RALC) in September. All NH libraries are divided by the NH State Library into various co-ops each containing approximately 20 libraries. The purpose of the coop is to improve library services through the exchange of information and resources by providing workshops and materials.

The Friends of Wakefield Libraries was active in supporting summer reading materials, scholarships for GED tests, underwriting the long range planning projects and magazines for the library. The Friends meet the second Wednesday at the Pub at 12:30 and invite anyone interested to call the library at 522-3401 for more information.

The Gafney Library Board of Directors is comprised of residents of Wakefield and Brookfield. President Carol Jeffery, Vice President Toni Sanborn, Treasurer Stan Lombara and Assistant Treasurer Tom Lavender, Secretary Aru'vah Ferrill, Directors at Large Janet Gould, Marcia Hodsdon, Catherine Mills, Giannina Reilly, Sharon Thieling, Barbara Wadleigh and alternates Kim Lawrence and, Phung Mercier meet once a month on the third Wednesday at

5:00 to address policy issues and plan fundraising. The public is welcomed.

Lastly, without the support of the Towns of Wakefield and Brookfield, the many patrons, and volunteers the library would be but a shell. Thank you.

Respectfully submitted,

Beryl Donovan

Library Director

Archivist Report

Processing of the town records continued with a focus on minutes of various Committees and Commission and updating of the Planning Board minutes. Large stacking shelves were purchased for the storage of large plats, and the arrangement of subdivision plats have been started. Archival map folders were also purchased to aid in the storage of these large format files.

I devoted many hours to working on a database of burials in the dozens of graveyards in the town. While we have a 70 year old database of the burial grounds and who was buried in them up until the 1940's, the dates for births and deaths of the individuals are missing. The database has been put into an Excel datasheet, and gradually, where possible, the missing dates are being retrieved from other town records.

Additionally, I photocopied from the collection of Annual Reports the vital records which are published each year at the back of the Annual Report. These have been arranged in a 3-ring binder for research purposes. They await a name index. Annual Reports were first published in the last quarter of the 19th century, and are a great source of information about various aspects of the town. The town has an almost complete set in the vault.

I also photocopied the warrants from each town meeting as they are found published in the same Annual Reports. This binder only contains the warrant articles. The deciding vote on each article will have to be retrieved from the town record books and added to each article.

The usual inquiries about town history and vital records were handled as they came from various sources. Several town histories have been sold over the year.

Respectfully Submitted,

Craig Evans

Consulting Archivist

Auditor Report

The accounts of the Town of Brookfield for the year 2010 will be audited in February 2011. The Auditor's Report is expected to be completed in April 2011 and will be available for public inspection at the Selectmen's office, once received.

Respectfully Submitted,
Clifton Camp
Chairman of the Board of Selectmen

Treasurer Report

January 1, 2010 – December 31, 2010

During 2010, the Town bought property and yield taxes in the amount of \$32,908.66. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of paperwork.

Reminder: There will be a \$25.00 fee charged for any check returned by the bank for insufficient funds. Payment of the fee and the check must be made in cash or by certified check or money order.

The following reports are true summaries taken from the books of the Treasurer for the period January 1, 2010 through December 31, 2010 and are complete to the best of my knowledge and belief.

Respectfully Submitted,
Marilou MacLean
Treasurer

Cash Book Accounts

TD Bank (general checking)	
Balance – January 1, 2010	569,822.56
Deposits	1,749,299.05
Offset Check	0.00
Interest Earned	788.48
Uncovered Returned Checks	0.00
Expense Refunds	<u>104.45</u>
	1,750,191.98
Paid by Selectmen's Orders	<u>- 1,809,176.53</u>
Balance – December 31, 2008	\$ 510,838.01
Other Cash	
Town Clerk's Petty Cash	75.00
Planning Board Petty Cash	200.00
Amount Held in Escrow	<u>0.00</u>
	<u>275.00</u>
TOTAL CASH	\$ <u>511,113.01</u>

DETAILED REPORT of REVENUES

January 1, 2010 – December 31, 2010

3110 - REVENUE FROM TAXES

3110.110 – Prop Tax – Other	1,446,336.03	
3100.130 – Overpayment Refunds	-1,754.24	
3115.100 - Lien Redemptions	28,846.64	
3120.100 – Land Use Change Tax	5,500.00	
3185.100 – Yield Taxes	<u>10,035.83</u>	
TOTAL FROM TAXES		\$ 1,488,964.26

3190 - PENALTIES AND INTEREST

3190.100 – Yield Tax Interest	72.07	
3190.110 – Prop Tax Interest	7,202.02	
3190.120 – Lien Interest	<u>6,783.54</u>	
TOTAL FROM PENALTIES AND INTEREST		\$ 14,057.63

REVENUE FROM FEES AND PERMITS

3220 – Motor Vehicle Permits	100,001.33
3230 – Building Permits	2,443.71
3290.100 – Dog Licenses	1,056.11
3290.101 – Dog License Fines	89.00
3290.110 – Land Fill Permits	1,750.00
3290.120 – Other	<u>125.00</u>

TOTAL FROM FEES AND PERMITS **\$ 105,465.15**

REVENUE FROM PLANNING & ZONING BOARD of ADJUSTMENT

3292.100 – Planning Board Fees	1,394.00
3391.101 – Planning Board Reimb.	<u>250.71</u>

TOTAL PLANNING AND ZBA **\$ 1,644.71**

REVENUE FROM OTHER GOVERNMENT AGENCIES

3351 – Shared Grant Block	9,547.73
3352 – Rooms & Meals Tax	30,599.59
3353 – Highway Block Grant	22,383.58
3359 – Other State Grand & Remb.	<u>1,654.89</u>

TOTAL FROM OTHER GOVERNMENTS **\$ 64,185.79**

REVENUE FROM MUNICIPAL PROPERTY

3501.100 – Sale of Town Asset	1,240.00
3501.200 – Book & Mugs, etc.	175.01
3501.300 – Copies & Other	803.79
3501.500 – Municipal Agent Fees	<u>2,519.50</u>

TOTAL FROM OTHER SOURCES **\$ 4,738.30**

3502 – Interest on Investments **\$ 788.48**

TRANSFER FROM CAPITOL RESERVE

3915.400 – Road & Bridge Repair	25,000.00
3915.600 – Salt & Sand Shed	731.83
3915.700 – Scholastic Fund	<u>5,000.00</u>

TOTAL TRANSFER FROM CAPITOL RESERVE **\$ 32,231.83**

3916.130 – Building Maintenance Fund **\$ 24,000.00**

GRAND TOTAL of REVENUES **\$ 1,736,076.15**

DETAILED REPORT of EXPENDITURES

January 1, 2010 – December 31, 2010

4130 – EXECUTIVE

130.101 – Salary – Selectmen

Brown, Ernest	5,000.00
Camp, Clifton	5,000.04
Evans, Craig	5,000.00

130.102 – Salary – Secretary

Sonricker, Jennifer A	1,409.43
Watts, Lynn C	85.00

130.200 – Board Expenses

2,851.48

130.210 – Office & Computer Sup

853.26

130.300 – Public Notice – Selectmen

595.20

130.350 – Town Contracts – IT

Murfey, James J.	600.00
A-440 Computer Services	1,210.50
Tieddo, Inc.	140.00

130.800 – Town Meeting Expenses

576.00

TOTAL EXECUTIVE

\$ 23,320.91

4140 – REGISTRATION, VITAL STATISTICS

140.101 – Salary – Town Clerk

McGinley, Virginia	13,000.00
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140.102 – Salary – Deputy Town Clerk

Sonricker, Jennifer	1,168.88
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140.200 – Expenses

924.00

140.210 – Software – Clerkworks

1,400.00

140.270 – Mileage

135.25

140.310 – Dues & Workshops

700.81

TOTAL REGISTRATION, VITAL STATISTICS

\$ 17,328.94

4141 – ELECTION

141.101 – Salary – Election/Registration

Leary, Carol	474.88
Perry, Cheryl	558.26
Russo, Adeline H.	503.88

141.200 – Expense

99.84

141.270 – Mileage

106.20

141.300 – Public Notice – Elect

234.00

TOTAL ELECTION

\$ 1,977.06

4142 – ELECTION MODERATOR

142.100 – Salary

Marsh, William	224.50
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Bushman, Marilyn	18.13	
Colman, Charlotte	116.01	
Frazier, Frank	94.25	
Giguere, Cheryl	32.63	
Leonard, Earline	84.23	
Nelson, John	29.00	
Peckham, Diana	7.25	
Pierce, Amanda	32.63	
Vanderpool, Douglas	246.51	
Zacher, Rose	184.88	
Misc. Ballot Clerks	39.88	
142.200 – Expenses	5.99	
142.270 – Mileage	47.70	
142.310 – Dues & Workshops	40.00	
TOTAL ELECTION		\$ 1,203.59

4150 – FINANCIAL ADMINISTRATION

150.100 – Salary – Treasurer	
MacLeon, Marilou C.	3,600.00
150.200 – Expenses	373.26
150.210 – Software	199.99
150.310 – Dues & Workshops	135.75

4151 – TAX COLLECTOR

151.101 – Salary – Treasurer	
Peckham, Diana	12,500.00
151.102 – Salary – Deputy	
Sonricker, Jennifer	220.50
152.320 – Expenses	839.45
152.360 – Software	
Avitar Associates of N.E. Inc.	1,252.00
151.200 – Expenses – Other	258.59
151.250 – Tax Lien Searches – Contract	
Mountain View Title Abstracting	487.00
151.270 – Mileage	83.25
151.320 – Dues & Workshops	70.00

4152 – ASSESSOR / ASSESSOR CLERK

152.112 – Salary – Assessor Clerk	
Frazier, Pamela	4,312.78
153.320 – Expenses	111.91
153.340 – Software	
Avitar Associates of N.E. Inc.	1,320.47
152.271 – Mileage – Clerk	22.50
152.311 – Dues & Workshop – Clerk	20.00
152.330 – Tax Map Maintenance	
Cartographic Associates, Inc.	706.00

152.350 – Assessor Contract - Avitar	4,601.42		
<i>4154 – TRUSTEES OF TRUST FUNDS</i>			
154.200 – Expenses	49.50		
<i>4157 – AUDITING</i>			
157.100 – Salary – Auditing			
Bushman, Marilyn	150.00		
Nelson, John	<u>150.00</u>		
TOTAL FINANCIAL ADMINISTRATION		\$	31,464.37
<i>4153 – LEGAL EXPENSES</i>			
153.301 – Legal – Selectmen			
Mitchell Municipal Group, P.A.	4,576.47		
153.302 – Legal – Planning Board			
Mitchell Municipal Group, P.A.	6,297.47		
153.303 – Legal – Zoning			
Susan Slack, Esq.	<u>3,728.86</u>		
TOTAL LEGAL EXPENSES		\$	14,602.80
<i>4155 – PERSONNEL ADMINISTRATION</i>			
155.300 – Benefits – FICA	4,831.30		
155.301 – Workers Compensation Ins	<u>654.00</u>		
TOTAL PERSONNEL ADMINISTRATION		\$	5,485.30
<i>4160 – REVALUATION OF PROPERTY</i>			
160.300 – Expenses			
Avitar Associates of N.E. Inc.	24,800.00		
TOTAL REVALUATION OF PROPERTY		\$	24,800.30
<i>4191 – PLANNING AND ZONING</i>			
191.100 – Salary – Secretary			
Nick, George	7,437.50		
191.200 – Expenses	694.81		
191.300 – Public Notices	627.30		
191.310 – Dues & Workshops	<u>774.41</u>		
TOTAL PLANNING & ZONING		\$	9,534.02
<i>4192 – ZBA</i>			
192.100 – Salary – Secretary			
Sonricker, Jennifer A	97.88		
192.200 – Expenses	41.59		
192.500 – Public Notices	<u>60.80</u>		
TOTAL PLANNING AND ZBA		\$	200.27

4194 – GENERAL GOVERNMENT BUILDINGS

194.100 – Salary – Cleaning	
DeBow, Eleanor	1,200.00
194.200 – Expenses	31.89
194.230 – Maintenance – Building	2,915.31
194.240 – Maintenance – Grounds	
Dansereau, John	1,200.00
194.401 – Fuel / Electric	7,839.93
194.402 – Telephone	1,266.66
194.500 – Town Owned Property	<u>175.97</u>

TOTAL GENERAL GOVERNMENT BUILDINGS \$ 14,629.76

4196 – Insurance not Otherwise Alloc't'd

TOTAL INSURANCE \$ 2,956.40

4199 – OTHER GENERAL GOVT.

199.400 – Archival	200.00
199.5020 – Scholarship	<u>414.72</u>

TOTAL OTHER GENERAL GOVT. \$ 614.72

4210 – PUBLIC SAFETY

TOTAL PUBLIC SAFETY - Police – Fire – Ambulance \$ 175,002.00

4225 – FORESTRY

225.500 – Truck Maintenance	<u>814.32</u>
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TOTAL FORESTRY \$ 814.32

4240 – BUILDING INSPECTION

240.100 – Salary – CEO	
Nason, Edward J	2,833.00
240.200 – Expenses	<u>1,141.51</u>

TOTAL BUILDING INSPECTION \$ 3,974.51

4290 – EMERGENCY MANAGEMENT

290.1 – Emergency Management	15.00
4290 – Other	<u>2,229.58</u>

TOTAL EMERGENCY MANAGEMENT \$ 2,244.58

4312 – HIGHWAYS AND STREETS

4312.360 – Summer Maintenance	
312.361 – T.E.N. Construction	71,600.20
312.362 – Materials	
Dow Sand & Gravel	56.28
HD Electrical Contractors, Inc.	5,930.36
Lakes Region Paving LLC.	6,300.00

Longmeadow Supply	1,180.92
Millennium Roads, Inc.	2,160.00
Ossipee Aggregates	2,878.98
Pike Industries, Inc.	2,832.20
T.E.N. Construction	35,474.00
State of New Hampshire	<u>263.68</u>

TOTAL SUMMER MAINTENANCE \$ 128,676.62

4312.370 – Snow and Ice Control

312.371 – T.E.N. Construction 17,792.50

312.372 – Materials

Granite Minerals 5,955.68

Millenium Roads LLC. 2,160.00

Ossipee Aggregates 324.32

TOTAL SNOW & ICE CONTROL \$ 26,232.50

4312.380 – TOWN TRUCK & EQUIPMENT EXPENSE

Central Equipment 132.24

Crowell's Towing & Repair 711.98

DOT Finance & Contracts 1,080.97

Howard P. Fairfield, Inc 977.41

Longmeadow Supple 25.30

New Hampshire Hydraulics 66.92

Owens Leasing Company 1,580.00

Pro-Tank 1,975.00

Sanbornville Auto Supply 1,363.45

T.E.N. Construction 2,480.00

TOTAL TOWN TRUCK & EQUIP. EXPENSE \$ 10,412.97

4312.385 – SHOP

Airgas 534.98

Longmeadow Supply 348.38

Middleton Building Supply 131.24

Sanbornville Auto Supply 98.86

TOTAL SHOP \$ 1,113.46

TOTAL HIGHWAYS & STREETS

\$ 166,435.55

TOTAL SANITATION – Town of Wakefield

\$ 71,180.00

4415 – HEALTH AGENCIES AND HOSPITALS

415.401 – Northern Human Services 358.00

415.402 – VNA Hospice 1,440.00

415.403 – Meals on Wheels 1,000.00

TOTAL HEALTH AGENCIES & HOSPITALS

\$ 2,798.00

4445 – WELFARE – VENDOR PAYMENTS		
445.400 – Vendor Payments	655.43	
445.401 – Tri-County Cap – Sr. Meals	1,000.00	
445.402 – Wakefield Food Pantry	<u>1,500.00</u>	
TOTAL WELFARE – VENDOR PAYMENTS		\$ 3,155.43
4520 – <i>CULTURE & RECREATION</i> - Town of Wolfeboro		\$ 4,260.00
4550 – <i>LIBRARY</i> – Gafney Library		\$ 11,500.00
<i>4611 – CONSERVATION</i>		
611.200 – Administration	75.00	
611.300 – Dues & Workshops	175.00	
611.310 – Activities	<u>53.95</u>	
TOTAL CONSERVATION		\$ 303.95
<i>4900 – CAPITAL OUTLAY</i>		
904.5 – Repair of Town Roads		\$ 25,000.00
<i>4915 – TRANSFER TO CAPITAL RESERVE</i>		
915.201 – Road & Bridge Repair	30,000.00	
915.410 – Scholastic Recognition Award	2,000.00	
915.450 – Parks & Recreation Fund	<u>215.00</u>	
TOTAL TRANSFER TO CAPITAL RESERVE		\$ 32,215.00
<i>4916 – TRANSFER TO EXPENDABLE TRUST</i>		
916.102 – Building Maint. Fund	6,796.74	
916.206 – Office Equipment	2,000.00	
916.250 – Heritage Commission	500.00	
916.255 – Conservation Commission	500.00	
TOTAL TRANSFER TO EXPANDABLE TRUST		\$ 9,796.74
TOTAL TAXES PAID TO COUNTY		\$ 108,333.00
TOTAL TAXES PAID TO SCHOOL		<u>\$ 996,943.00</u>
GRAND TOTAL OF EXPENSES		<u>\$ 1,762,030.52</u>
 <i>NET INCOME (LOSS)</i>		 (\$ 25,954.37)

Town Clerk's Report

January 1, 2010 – December 31, 2010

Automobile Permits

Remitted to Treasurer	\$ 99,946.33
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Dog Licenses

Licenses	\$1,147.80
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Penalties	\$ 89.00
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Remitted to Treasurer	\$ 1,236.80
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Municipal Agent Fees

Remitted to Treasurer	\$ 2,520.00
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Miscellaneous

Vital Statistic Copies	\$ 39.00
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Town History	\$ 180.00
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TAC Copies, Tax Cards, Town Maps, Disks	\$ 241.10
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Blue Title Copies	\$ 262.00
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Landfill Permits	\$1,875.00
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Filing Fees	\$ 8.00
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Returned Checks	\$ 81.50
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Wakefield History Book	\$ 19.99
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Realtor	\$ 25.00
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Florida Title Clerk	\$ 10.50
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Remitted to Treasurer	<u>\$ 2,742.09</u>
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TOTAL INCOME

\$ 106,445.22

Respectfully Submitted,
Virginia A. McGinley
Town Clerk

Tax Collector Report

2010 has been another difficult year for many property owners in New Hampshire, and across the nation. Here in the Town of Brookfield we like to think we are as helpful as the law allows. There are many things we cannot change as to the way taxes are collected, this is dictated by the state through laws and RSA's.

I would like to point out that when property taxes are not escrowed as part of a mortgage, the mortgage company can foreclose on the property. However, if payments are being made the property owner may have a better chance of working with their mortgage company or bank. At least they can show that they are trying to do something.

I am always happy to accept payments and issue receipts, as well as speak to representatives of the mortgage company on behalf of the owners. My office number is 522-3688 and my office hours are 10 AM to 2 PM every 2nd and 4th Friday.

Here's to hoping things are looking up in 2011.

Respectfully Submitted,
Diana Peckham
Tax Collector

Tax Collector's Report
Summary of Tax Accounts
Fiscal Year Ending December 31, 2010

DEBTS

	2010	Prior Levies	
		2009	2008+
<i>Uncollected Taxes</i>			
Property		152,376.48	
Timber Yield		745.36	
Prior Year's Credit Balance	(662.31)		
This Year's New Credits	(5,762.11)		
<i>Taxes Committed This Year</i>			
Property	1,441,978.00		
Land Use Change	17,750.00		
Timber Yield	9,373.49		
Excavation	77.96		
<i>Overpayments</i>			
Credits Refunded	5,668.11		
Interest – Late Tax	1,001.28	5,446.24	
TOTAL DEBTS	\$1,469,424.42	\$158,568.08	

CREDITS

		Prior Levies	
	2010	2009	2008+
<i>Remitted to Treasurer During Fiscal Year</i>			
Property Taxes	1,284,219.30	121,670.13	
Land Use Change	5,500.00		
Timber Yield	9,212.51	745.36	
Interest & Penalties	1,001.28	5,446.24	
Excavation	77.96		
Converted to Liens (Principal Only)		30,706.35	
Prior Yr. Overpayments Assigned	(662.31)		
<i>Abatements Made</i>			
Property Taxes	51.00		
Current Levy Deeded	1,908.00		
<i>Uncollected Taxes – End of Year</i>			
Property	155,799.70		
Land Use Change	12,250.00		
Timber Yield Taxes	160.98		
Property Tax Credit Balance	(94.00)		
TOTAL CREDITS	\$1,469,424.42	\$158,568.08	

DEBTS

	2010	2009	Prior Levies	
			2008	2007+
<i>Liens</i>				
Unredeemed			19,832.24	13,633.93
Executed		32,908.66		
Interest/ Costs Collected		1,146.61	2,532.04	3,931.46
TOTAL DEBTS	\$0.00	\$34,055.27	\$22,364.28	\$17,565.39

CREDITS

<i>Remitted to Treasurer</i>				
Redemptions	18,371.28	12,026.29	10,208.48	
Interest & Costs	1,146.61	2,532.04	3,931.46	
Abatements of Unredeemed Liens			410.13	
Liens Deeded to Municipality	4,103.05	4,058.67	3,015.32	
Unredeemed Liens End of FY	10,434.33	3,747.28		
TOTAL CREDITS	\$0.00	\$34,055.27	\$22,364.28	\$17,565.39

Breakdown of Brookfield's Tax Rate

	2007	2008	2009	2010
Town	3.23	3.44	3.94	3.86
County Government	.76	.88	.97	1.06
GW School Dist – Local	8.34	7.88	7.07	6.84
GW School Dist – State	2.21	2.08	2.08	2.44
Total Tax Rate	\$14.54	\$14.28	\$14.06	\$14.20

Codes Enforcement Officer

Permits issued and inspected for the year of 2010:

Owner	Project	Estimated Value
Grandview Realty Trust	Addition	120,500.00
Fluckiger, M&S	Propane Tank	0.00
Smith, B.	3 Sheds	18,080.00
Frazier, F.	Driveway	0.00
Bennett & McWhirter	New Home	149,450.00
Murfey, J.	Remodel	30,000.00
Fluckiger, M&S	Garage	31,712.00
Lilly, F	Reroof	0.00
Insley, J.	Caboose	15,730.00
Bennett & McWhirter	Certificate of Occupancy	0.00
Knight, G.	Deck	900.00
Sonricker, R.	Coop	1,500.00
Insley, J.	Certificate of Occupancy	0.00
Woodward, B.	Propane Tank	0.00
Merrill, D.	Shed	2,200.00
Gordon, K.	Handicap Ramps	8,000.00
Raban, F.	Gas Fireplace	<u>1,500.00</u>
Total Estimated Value		\$ 377,372.00

Respectfully Submitted,
Edward Nason
 Code Enforcement Officer

Cable Committee

Over the last few years, the Cable Committee was able to reach a verbal agreement with Adelphia and Time-Warner for expansion of service to additional parts of the town. While a commitment was made, they failed to follow through.

Alternate service providers were approached, but given our small population they apparently found that it was not cost effective to provide services.

Several years later, totally unannounced, cable was run to the areas promised. Hopes were high, but they failed to advise us that seeing cable in front of your home would necessarily mean service. Service will not be provided to many, until the parent company allocates the funds necessary for additional equipment to finish the project.

Anyone interested in joining the Cable Committee should make the Selectmen aware of their interest.

Respectfully Submitted,
Bill Nelson
Chairman

Tax Assessor Clerk

Public office hours are on Wednesday Mornings from 8AM to 12PM

Emergency Management Director

2010 was an uneventful year from the standpoint of Emergency Management. The weather cooperated for the most part, but we did experience some very hot days during the summer.

Two Automatic External Defibrillators (AED) were purchased for placement in the Town House and Office Building. If anyone would like training on them, please let me know and I will arrange it.

The necessary equipment to setup the Amateur Radio Emergency Communications Center was purchased, which included an antenna, cable and power supply. Amateur Radio operators will provide their own radios as

needed. During larger scale disasters and emergencies it is possible that commercial communications would be interrupted. If this happens, the ARECC will be able to provide the town Emergency Operations Center with communications to local and state wide public safety agencies including the State Emergency Operations Center as well as area hospitals.

Hopefully, 2011 will prove to be no more eventful than 2010 but remember to always be prepared for an emergency. Maintain a supply of bottles water, canned and dried food, flashlights and lanterns, personal items and any medications you may require. The Town House will be open during emergencies for drinking water and cooking facilities and as a shelter as needed.

Respectfully Submitted,
Bradford Williamson
Emergency Management Director

Conservation Commission

The Conservation Commission was formed to provide oversight of Brookfield's natural resources. Please contact us before beginning any wetlands work such as installing a dock or culvert.

In March Sang Curtis stepped down as Chairperson of the Conservation Commission due to a pending move out of town. The commission thanked her for her tireless efforts on behalf of the community.

On April 24th the commission sponsored a Town Cleanup day. The very successful cleanup was held directly after the Selectmen's Earth Day Breakfast. As a reward the group New Hampshire the Beautiful gave us 400 daffodil bulbs, which should pop up around town in the spring.

As part of Old Home Day on August 14th, the commission led a family oriented hike up Tumbledown Dick Trail. Over 20 residents made the trek on a beautiful summer day. Trail guides for other hikes in town were left at the town house for those wishing to do solo hikes. In addition, informational posters about our forests were displayed throughout the day.

In September we sent a member to Portsmouth for an update on the health of the Great Bay Estuaries. Unfortunately we learned that ecosystem is in decline due in part to fertilization run off from towns upstream – including Brookfield. We've made an attempt to inform residents to use only the minimum amount needed of low-phosphorus fertilizer, which contains slow release nitrogen.

Finally, the group Rails-to-Trails is looking for Brookfield residents to help with the conversion of the old Wakefield/Wolfeboro railroad line to walking and biking paths. Please contact us at conservation.commission@brookfieldnh.org if you can help.

We are always looking for new members, for more information please see the town website or feel free to attend a Conservation Commission meeting on the first Wednesday of every month at 6:00 PM in the town offices.

Respectfully Submitted,
Marilyn Bushman
Chairman

Fire-Ambulance Department

2010 was a busy year with a 6% increase in EMS calls and a 22% increase in fire calls. We operate 4 fulltime Firefighter/EMT personnel to make up coverage 6AM to 6PM 7day a week and call personnel the remaining time.

In keeping with the replacement schedule we have in place, we replaced the 2001 Crown Victoria with a 2010 SUV command vehicle. This vehicle will carry equipment for first response to fires as well as motor vehicle accidents. We traded in the 1996 International Ambulance toward a 2010 PL Custom Ambulance. This Ambulance is the first due, and the 2003 Ambulance was moved to the backup Ambulance.

The Wakefield Fire and Ambulance responded to a total of 977 calls in 2010:

EMS calls in 2010 were 617

Fire calls in 2010 were 360

Emergency Calls:

Motor Vehicle Accidents	80	Snow machine Accidents	2
Cooking. Fires	2	Alarm Activations	46
Structure Fires	17	Chimney Fires	8
Car Fires	8	Brush Fires	13
Illegal Fires	20	Mutual Aid	40
Service calls	20	Spills, Leaks	14
Good Intent	52	Elevator Rescue	1
Power Lines	22	Misc. calls	15

Total Calls Fire/EMS:

Calls in Wakefield	621	East Wakefield	162
Union	37	Brookfield	87

We continue as a member of the Ossipee Valley Mutual Aid Association as well as our mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. Wakefield responded to 70 calls for fire or ambulance to other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I would like to thank them for their dedication and their families for the support and understanding for the long hours.

- | | |
|----------------------------------|------------------------|
| Rhodes Haskell, Deputy Chief | Janet Williamson, EMS |
| Dean Nason, FF, Captain | Derek Chouinard FF/EMS |
| George Pearce, FF, Captain | Steve Libby, FF |
| Sam Morrill, FF/EMS Captain | Ken Paul, FF |
| Jerry Rowe, FF, Lieutenant | Courtney Trepanier, FF |
| Mike Moore, FF, Lieutenant | Caitlin Nason, FF/EMS |
| Patricia Brackett, FF/EMS Admin. | Evan Turcotte, FF/EMS |
| Jane Runnels, EMS, Captain | Eric Boggs, FF |
| Rob Downs, FF/EMS | Ken Paul Jr., FF |
| Steve Petsche FF/EMS | Robyn Gudaitis, FF/EMS |
| Chris Bertogli, FF/EMS | Tiffany Pearce FF/EMS |
| Tom Keane, FF | Zack Routhier, FF |
| Brad Williamson, FF/EMS | Mike Fenton, FF |
| Richard Wilson, EMS | Chris Stevens, FF, EMS |
| Jon Gould, FF/EMS | Chuck Libby, FF |

My thanks and gratitude to the Sanbornville Firemen’s Association - all Funds raised by the association go to benefit the department, as well as East Wakefield Volunteers for their continued support.

The Officer’s and members of the Wakefield Fire Rescue Department want to thank all the Town departments and the citizens of Wakefield. We appreciate and value your support. Thank you all.

Check your smoke and CO detectors. Stay safe and have a healthy 2011.

Respectfully Submitted,
Todd C. Nason, Chief
Wakefield Fire & Rescue Department

Road Committee

In 2010 the Capitol Road Improvement Appropriation was \$25,000 so the projects completed were limited to the rebuilding of the beginning of Eaton Road and the re-graveling of sections of Tumbledown Dick Road.

The paved roads continue to be in fair to good condition but sand sealing or asphalt overlay needs to be considered on some sections to minimize deterioration.

The Committee recommendation for 2011 is to rebuild the beginning of Tibbitts Hill Road and rebuilding a section of Stoneham Road beginning on the westerly side of the Four Corners and traveling easterly toward the Wakefield town line. These sections of road are in very poor condition. The recommended capitol appropriation for these projects in 2011 is \$75,000.

Additional projects for 2012 and beyond include: the continued paving of Stoneham Road, paving the sand sealed sections of Lyford Road, Brice Drive, Moose Mountain Road and Pike Brook Road and many smaller scale projects.

The Road Committee continues to work on a prioritized list of capitol projects and looks forward to working with the Capitol Improvements Program Committee to determine recommended annual appropriations.

Respectfully Submitted,
Bradford Williamson
Chairman

Agricultural Commission

The Agricultural Committee is serving Brookfield farms and community for its fourth year. Our goal is to promote and support agriculture in our town.

Plans for 2011:

- A spring season hoop/greenhouse construction demonstration and an instructive gardening session with a UNH instructor.
- Working on a comprehensive listing of all agricultural operations in Brookfield and the products and services they provide.
- Planning the 5th annual Open Farm Day and expect to coordinate our activities with the Historic Commission and Old Home Day.

The Agricultural Committee meets on the first Monday of each month at 6:30PM, and has openings for new members and alternates. Please contact any Committee member for details – all are welcome!

Respectfully Submitted,
Rick Surette
Chairman

Forest Fire Warden Report

We were very fortunate the 2010 fire season was a quiet one with only two smoke investigations which turned out to be good intent calls and one very small roadside fire caused by an improperly disposed of cigarette. There were a few calls for fires without permits or burning at the wrong time of day. Over 100 fire permits written for the season.

Remember, fire permits are required by law when bare ground is showing, no matter what time of year it is. Permits may be acquired from Deputy Wardens Janet Williamson, Mike Moore or myself.

I would like to thank everyone for their cooperation in 2010 and look forward to another uneventful year in 2011.

Respectfully Submitted,
Bradford Williamson
Forest Fire Warden

Heritage Commission

The Heritage Commission meets officially on the first Wednesday night of each month. At the present time we have 5 Commission members and 1 alternate, which also includes a Selectman's representative.

In February 2010 the Commission held the 2nd annual Valentine's Breakfast, serving delicious french toast to all. The Town House looked very festive with decorations and copies of antique valentines. Susan Brown had done research on the history of Valentine's Day and a copy of the article was given to all that attended. Carolyn Chase had an antique valentine exhibit on display.

On June 16th the Heritage Commission collaborated with the Brookfield Bloomers and the Wakefield Heritage Commission to present a program by John Forti. John's topic for the evening was *Heirloom and Native Plants – A Living History*. It was an illustrated talk that brought to life the unique and living history of plants that have a defining presence in our region. It explored the significance of heirloom/open-pollinated plants and gives voice to the history they keep alive.

August saw the Heritage Commission celebrate the 2nd annual Old Home Day with the Memphis style B-B-Q cooked by Rick and DJ Surrette with help from Mike Tsaltas, the Heritage Commission and volunteers from the community. The dinner was followed by a contra-dance.

During the year we have been working on obtaining a “Conditions Assessment Survey” of both the Town House and the Churchill School Building. We have contacted 2 historic preservation organizations and have spent much time talking with individuals from both organizations about giving the town a written long-range plan and structural review of both buildings. In 2010 the Town House saw its 187th Town Meeting. Our goal is to continue to work with the Board of Selectmen in ensuring the preservation of this town landmark.

Respectfully Submitted,
Marilou MacLean
Chairman

Zoning Board of Adjustment

There has been no activity from the Board since March of 2010.

Respectfully Submitted,
Paul Tremblay
Chairman

Planning Board

This past year the Planning Board continued its focus on the Site Plan Review for the Moose Mountain Recreational Area. Other hearing involved a lot line adjustment, a subdivision, maintenance requirements to a scenic road and a proposal to amend the Zoning Ordinance.

After careful deliberation the Planning Board has proposed Zoning Ordinance changes in order to minimize legal challenges and will, if passed, clarify language to conform to Brookfield’s Master Plan and the RSA’s.

In its continuing effort to reduce costs, the Board has voted to freeze its budget to 2010 levels and in order to diminish expenditures still meets only once per month – on the second Monday at 6:30 pm.

Members of the public are always welcome to attend Planning Board meetings.

Respectfully Submitted,
Ed Nason
Chairman

Police Department

The Mission:

Community policing is the key! Our goal is to work with the community in a problem solving approach. We rely on you to help us solve crimes and problems. My goal is to keep our unique Town atmosphere and not let negative trends and influences affect our lifestyle. The men and women of this department believe strongly in protecting your safety and preserving our community.

Policing Efforts in 2010:

- Grant funded patrols – we conducted several patrols through cooperative grants. Speed patrols, DWI, & area wide DWI patrols, DWI Check point, and Youth alcohol prevention patrols.
- Although Calls for service keep increasing we have increased presence on patrol by streamlining our reports, and coordination of response efforts.
- We are still involved with the Carroll County drug task force, and have made several substantial reductions to the drug flow in Town.
- Although accidents as a whole have risen, we have experienced a reduction in the frequency of serious and fatal motor vehicle accidents throughout Town.
- We have broken several crime sprees keeping our crime rate much lower than area Towns which have seen a dramatic increase in burglaries and other crime.
- We have implemented Animal control duties to the Department.
- We have seen an increase in the Calls for service. Excluding Animal control calls, the calls are up about 10%; although serious crime reports are only slightly higher.
- We sent our Officers through defensive driving and accident avoidance training this year, hoping to reduce the likelihood of a serious crash.
- We continue to offer the SEALED program at the Paul School and other local crime prevention seminars at the public safety building.

Animal Control:

- The implementation of Animal Control has been very successful. Our new ACO Fred Guldbrandsen has completed the part time police academy, and animal cruelty investigations. He has been utilizing the new Kennel and ACO cruiser. The program is working out very effectively.

- When ACO Guldbrandsen is not available, other Police Officers handle the remaining calls.

Improvements:

- We have implemented a “Less Than Lethal” program. We have trained Officers and equipped cruisers with shot guns for less than lethal deployment. The shot guns fire a ballistic bean bag which can incapacitate a person, and possibly give the officer another choice in a life or death situation.
- We are working to improve sexual assault and child pornography investigations, and are incorporating improved detection and investigative techniques.
- We are implementing some crime prevention classes for the public, including Fraud protection, hard targets property safeguards, home firearm protection and safety.
- We are working to establish an investigator network throughout the County for information sharing in an effort to solve more crime.
- We have added an informational web site for the Police Department which is www.wakefieldpd.com

Officer of the Year:

The members of the Police Department have voted for Michael Fenton as Officer of the Year. Michael is full of energy and common sense. He is doing a great job! During this year I also gave Michael a commendation for his bravery during an armed standoff where his calm and skillful actions prevented the use of deadly force.

Police Services:

Brookfield Reported Cases

Calls for Service	1,010	Reported Cases	57
Fraud & Theft	4	Death Investigations	3
Trespass & Vandalism	7	Security Check	171
Burglary or Attempted	3	Animal Control Calls	121
Arrested for Burglary	2	Mental Health Related	10
Domestic Violence Related	10	Pistol Permits	11
Theft	5		

Motor Vehicle Activity:

Accidents or Incidents	20	Total Stops	70
Citations	16	Speed Trailer & Survey	6
Speed Check Enforcement	68		

NOTE: The Police Department conducted 68 speed check enforcements; we recognized a reduction in accident injuries with no reported motor vehicle

injuries in 2010. We offer a good morning program and encourage senior to take part.

Wakefield Charges of Interest:

Aggravated Assault	3	DWI	31
Assault	43	Involuntary Admission	21
Burglary	6	Liquor Law Violation	27
Theft	14	Drug Related Charges	19
Criminal Threatening/Intimidation	20	Other Mtr Vehicle Arrests	362
Criminal Mischief/Vandalism	10	Domestic Violence	39
Sobriety Check Point	7	Open Warrants	38

CRIME AND INVESTIGATIONS:

	2005	2006	2007	2008	2009	2010
Calls For Service	10461	11700	12745	12219	12887	15029
Burglary	22	31	34	47	39	45
Criminal Trespass	32	34	23	48	39	46
Theft	118	83	75	84	108	115
Criminal Mischief	89	116	87	101	85	79
Arrests	473	477	514	572	642	637
Motor vehicle thefts			10	9	10	15
Domestic violence related cases			61	73	69	71
Sexual assault related cases			11	12	8	14
Motor vehicle activity	1586	1268	1394	1318	2449	2411
Accidents	154	131	131	149	132	150
Animal Control Calls	142	202	194	174	224	1022

Respectfully Submitted,
Kenneth G. Fifield
Chief of Police, Wakefield Police Department

Transfer Station

	2009		2010	
<i>Recyclables</i>				
Antifreeze	300	gallons	100	gallons
Batteries	4.32	tons	3.22	tons
Mixed Paper	311.57	tons	287.05	tons
Aluminum Cans	13.93	tons	13.12	tons
Glass	201.78	tons	283.09	tons
Fluorescent Bulbs	11917	units	4890	units
Used Motor Oil	3030	gallons	3075	gallons
Electronics	18.41	tons	13.80	tons
Textiles	26.6	tons	21.64	tons
Scrap Metal	125.12	tons	196.66	tons
<i>High Cost Waste</i>				
Tires	40.46	tons	25.47	tons
Demolition – Bulky	379.82	tons	440.62	tons
MSW (household)	1581.14	tons	1564.05	tons

I would like to take this opportunity to thank all of you who recycle.

Respectfully Submitted
Warren Winn
 Transfer Station Manager

Trustees of the Trust Funds

The Cemetery Trust funds remain in a CD at the People's United Bank. The Capital Reserves and the Expendable Trusts remain with the New Hampshire Public Deposit Investment Pool which is administered by Cutwater Asset Management. The current return on all of these is less than one percent, which reflects the current state of the economy. Details are to be found in the two accompanying spreadsheets.

Respectfully Submitted,
Thomas E. Lavender
 Chairman

Scholastic Achievement Award

The Scholastic Achievement Award Fund was established by the town and is administered by the Trustees of the Trust Fund. The award is given to the graduating high school senior resident with the highest grade point average. This year's award went to Sarah Tierney.

Donations for the fund were received from:

Brookfield Craft Fair
Delisle 4-R's Recycling
Town of Brookfield

Brookfield Bloomers
Kingswood Lake Association

Respectfully Submitted,
Thomas E. Lavender
Chairman

Cemetery Trustees

We have had another successful year of keeping the Brookfield gravesites in presentable order. As you know there are over 70 graveyards in Brookfield and the focus in 2010 was to mow and clean-up the cemeteries that are visible from the roadways. Some of these were done once, while others needed to be done two or three times. With regular upkeep, each year the maintenance should become easier.

Again, we are thankful to the many volunteers who came out and help maintain the Brookfield graveyards. Many of these volunteers have been helping out for years, and we are also attracting new volunteers each year. There are several volunteers who take the time and effort to plant flowers at the grave sites. A note of thanks was mailed to all volunteers.

We would like to thanks Tom Hill for his hours of work during the spring and summer to get all the trusted cemeteries presentable and keeping them that way all season. There are nineteen trusted cemeteries in the town.

Kindly contact us at 522-5099 if you would like to help out this coming season or if you have any comments or questions.

Respectfully Submitted,
Marilyn A. Bushman
Chairperson

Vital Statistics 2010

Births

Date of Birth	Name of Child	Name of Father	Name of Mother
01/12/10	Plachowicz, Peter	Plachowicz, Mark	Plachowicz, Gaelyn
02/03/10	Stevens, Ashton	Stevens, Jeff	Stevens, Angie
02/19/10	English, Cody	English, Jason	English, Deeven
07/21/10	Foss, Orion	Foss, Jason	Foss, Holly
10/31/10	Eidson, Benjamin	Eidson, James	Eidson, Kathleen
11/21/10	Nason, Amelia	Nason, Edward	Nason, Tina

Deaths

Date of Death	Name of Deceased	Place of Death
05/01/10	Lilly, Frances	Dover, NH
05/06/10	Mackenzie, Linda	Brookfield, NH
05/10/10	Sullivan, Agnes	Brookfield, NH
05/13/10	Bowker, John	Dover, NH
11/21/10	Weeks, Nathan	Brookfield, NH
12/27/10	Robertson, Donald	Brookfield, NH

Marriages

Date of Marriage	Location of Marriage	Name of Groom	Name of Bride
01/09/10	Meredith, NH	Zanchi, Marco	Martignetti, Janet
05/30/10	Laconia, NH	Bushway, Paul	Vandett, Daniella
09/25/10	Chococura, NH	Parent, Justin	Lamoureux, Cara

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully Submitted,
Virginia A. McGinley
 Town Clerk

Common Trust Fund #1 January 1, 2010 - December 31, 2010

Creation Date	Name of Trust Fund	Purpose of Trust Fund	Principal Created	Balance 01/01/10	Income		Total Prin & Inc 12/31/10
					01/01/10 During Year	Expended	
02/26/26	Lang, R.A.	Cemetery Care	200.00	141.32	109.52	45.00	309.52
08/27/27	Dealand, Thomas F.	Cemetery Care	50.00	386.00	390.83	10.00	440.83
06/30/44	Robinson, Noah H.	Cemetery Care	100.00	638.44	618.68	45.00	718.68
08/29/44	Podrasnik, Joseph N.	Cemetery Care	500.00	6,546.68	6,779.71	233.03	7,279.71
10/11/48	Palmer, Jasper T.	Cemetery Care	873.08	295.48	295.35	55.00	1,168.43
05/12/50	Garland, Mary	Cemetery Care	200.00	308.92	329.13	20.21	529.13
07/01/56	Allen, Samuel	Cemetery Care	300.00	505.76	502.45	35.00	802.45
05/07/65	Churchill, Joseph	Cemetery Care	300.00	1,731.86	1,802.26	70.40	2,102.26
06/14/70	Wentworth, Walter	Cemetery Care	200.00	246.65	264.89	18.24	464.89
11/01/72	Hansen Trust	Cemetery Care	300.00	457.77	467.89	20.00	767.89
06/01/74	Franges, Justine C.	Cemetery Care	3,000.00	20,572.49	21,200.44	180.00	24,200.44
06/07/77	Willey Fund	Cemetery Care	315.00	957.95	969.55	35.00	1,284.55
10/04/82	Churchill, Thomas Lindsay	Cemetery Care	400.00	168.82	175.09	20.00	575.09
12/31/87	Cate, James	Chamberlain Cem.	500.00	803.00	804.31	51.31	1,304.31
12/31/87	Cate, Myron	Cate Cemetery	500.00	803.00	804.31	51.31	1,304.31
06/23/93	Syer, Harriet	Brookfield Cem.	200.00	154.14	134.33	35.00	334.33
12/28/95	Dailey, Louis B.	Blake Cemetery	1,000.00	532.81	566.87	35.00	1,566.87
				\$ 8,938.08	\$36,215.61	\$1,579.52	\$45,153.69

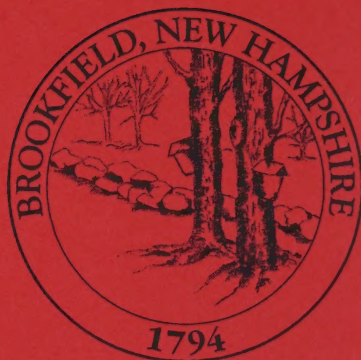
Common Trust Fund #2 & 3

January 1, 2010 - December 31, 2010

	Balance 01/01/10	New Funds	Withdrawals	Income	Balance 12/31/10
<i>Common Trust Fund #2 – Capital Reserve Funds and SRAF Expendable Trusts</i>					
Road & Bridge Repair	109,337.51	19,000.00		220.71	128,558.22
Town Road Maintenance Equipment	45,032.46	5,000.00		94.61	50,127.07
Park & Recreation Equipment	10,000.57	215.00		20.91	10,236.48
Scholastic Recognition Award	32,286.97	336.00	1,210.00	66.85	31,479.82
Scholastic Recognition Award B	7,818.72	500.00	290.00	15.90	8,044.62
Town Cemetery Fund	5,877.26	0.00		11.93	5,889.19
Town Salt Barn	731.23	0.00		.60	731.83
Heritage Fund	500.00	500.00			1,000.00
Conservation Fund	500.00	500.00			1,000.00
TOTAL	\$212,084.72	\$ 26,051.00	\$ 1,500.00	\$ 431.51	\$ 237,067.23

Common Trust Fund #3 – Expendable Trust

Town Building & Ground Maint.	26,402.53	5,000.00		55.56	31,458.09
Records Preservation	11,115.79			23.12	11,138.91
Mutual Aid	10,579.92			22.14	10,602.06
Property Re-Evaluation	24,421.49			51.09	24,472.58
Town Building Office Equipment	4,530.08	2,000.00		9.65	6,539.73
TOTAL	\$ 77,049.81	\$ 7,000.00		\$ 161.56	\$ 84,211.37



Town Seal
Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House
Original Pen & Ink by Lynn Kirby